

# Oswegoland Park District Municipal Directory

5 ILCS 140/4



Oswegoland Park District  
Administrative Office  
0 Boulder Hill Pass  
Montgomery, IL 60538  
(630) 554-1010

[www.oswegolandparkdistrict.org](http://www.oswegolandparkdistrict.org)

*Find Your Place to Play*

Revised September 3, 2024

The Oswegoland Park District shall prominently display at each of its administrative offices, make available for inspection and copying, and send through the mail if requested, any and all information included in this Municipal Directory. This Municipal Directory is also available and posted on the Oswegoland Park District website. The Municipal Directory is updated on an annual basis.



## SUMMARY OF PURPOSE FOR THE OSWEGOLAND PARK DISTRICT

### PURPOSE STATEMENT

(Adopted March 15, 2018)

- “We create opportunities for a healthy community.”

### VISION STATEMENT

(Adopted September 7, 1996)

- “Creating Opportunities for a Healthy Community!”

### VALUES

(Adopted March 15, 2018)

- **Integrity**
  - True, honest ambassadors of the public trust
- **Collaboration**
  - Working together to accomplish a common goal
- **Innovation**
  - Empowering staff to create and lead our community

### GENERAL STATEMENT OF PURPOSE

Under the provisions of the Park District Code, 70 ILCS 1205/1-1 *et seq.*, the Oswegoland Park District provides recreational programming and recreation facilities to the residents of and visitors of its jurisdiction.





## LOCATION OF ALL SEPARATE OFFICES FOR THE OSWEGOLAND PARK DISTRICT

### FACILITY LOCATIONS

#### **Boulder Point (District's Administrative Office)**

Zero Boulder Hill Pass  
Montgomery, IL 60538

#### **Civic Center & Civic Center Aquatic Park**

5 Ashlawn Avenue  
Montgomery, IL 60538

#### **South Point**

810 Preston Lane  
Oswego, IL 60543

#### **Fox Bend Golf Course & Christina's Grill & Gatherings**

3516 Route 34  
Oswego, IL 60543  
630.554.3939

#### **Little White School Museum**

72 Polk Street  
Oswego, IL 60543  
630.554.2999

#### **Winrock Pool**

21 Winrock Road  
Montgomery, IL 60538

#### **Knell Road Operations Building**

891 Knell Road  
Montgomery, IL 60538

#### **Stonehill Office Building**

54 Stone Hill Road  
Oswego, IL 60543

#### **Washington Square Office Building**

4579 State Route 71  
Oswego, IL 60543

### PARK DISTRICT PHONE NUMBER

630.554.1010

### PARK DISTRICT HOTLINE

630.410.9494

### PARK DISTRICT WEBSITE

[www.oswegolandparkdistrict.org](http://www.oswegolandparkdistrict.org)

### OFFICE HOURS

*NOTE: Please refer to the Oswegoland Park District website for the most current office hours.*

#### **Civic Center | Boulder Point**

Monday-Thursday	8:30 am-7:00 pm
Friday	8:30 am-4:30 pm
Saturday	9:00 am-Noon

#### **South Point**

Monday-Thursday	8:30 am-7:00 pm
Friday	8:30 am-4:30 pm

#### **Little White School Museum**

Sunday	9:00-2:00 pm
Monday	4:00-9:00 pm
Tuesday	CLOSED
Wednesday	CLOSED
Thursday	2:00-6:30 pm
Friday	2:00-6:30 pm
Saturday	9:00-2:00 pm





## TOTAL OPERATING BUDGET FOR THE OSWEGOLAND PARK DISTRICT

### FY2024 BUDGET SUMMARY BY FUND

	Revenue	Expense
Corporate	\$3,649,996.00	\$3,829,473.00
Recreation	\$5,911,380.00	\$7,389,129.00
Social Security	\$461,200.00	\$487,700.00
Museum	\$73,580.00	\$179,809.00
Liability	\$230,000.00	\$227,500.00
Audit	\$20,200.00	\$26,360.00
Paving & Lighting	\$102,207.00	\$129,000.00
Unemployment	\$4,000.00	\$16,000.00
Workers Compensation	\$90,800.00	\$110,000.00
IMRF	\$357,000.00	\$355,800.00
FVSRA	\$830,653.00	\$1,293,297.00
Fox Bend	\$1,757,650.00	\$1,851,582.00
Aquatics	\$711,919.00	\$606,566.00
Capital	\$3,075,310.00	\$14,510,393.00
Debt Service	<u>\$1,639,801.00</u>	<u>\$1,587,591.00</u>
	\$18,915,696.00	\$32,594,200.00

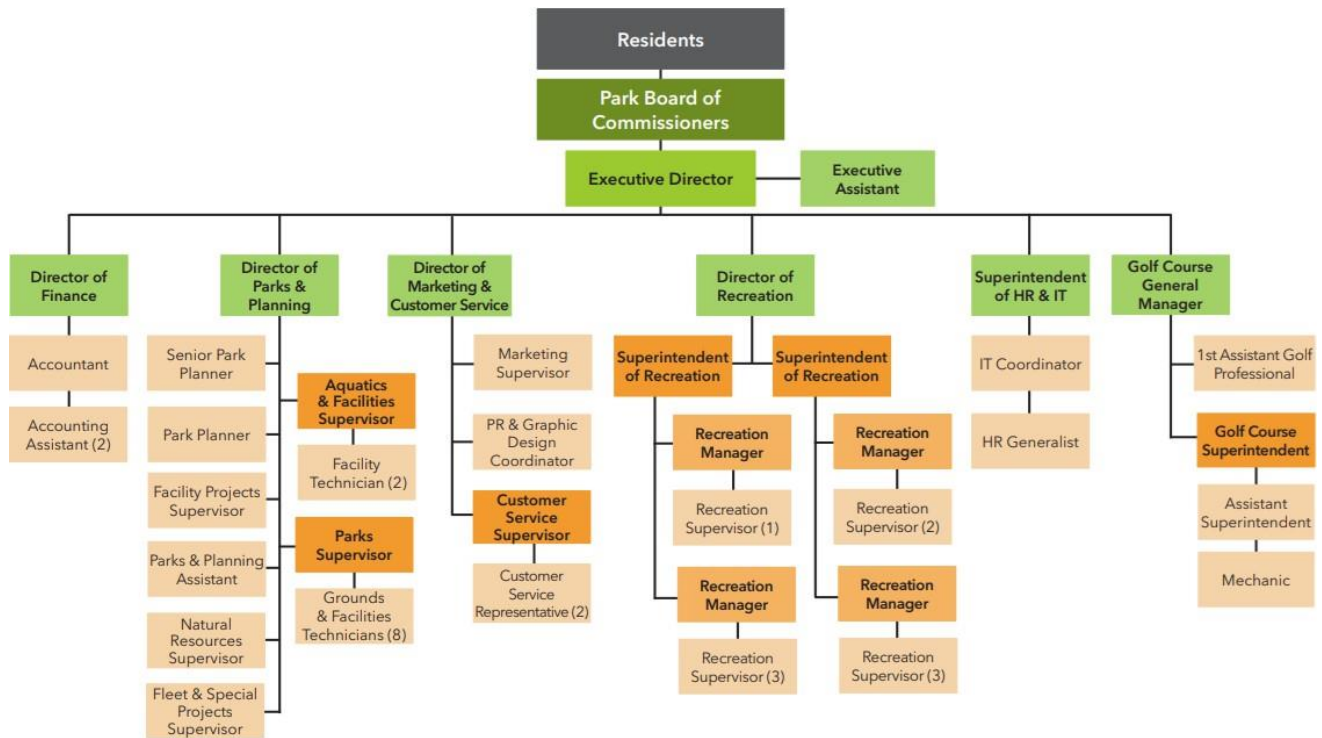
**Please note:** Negative totals of revenue less expenses represent a decrease in fund balances, or a use of accumulated fund resources, not deficit spending. The Oswegoland Park District's Adopted Budget Detail Report is available on its website.





## BLOCK DIAGRAM WITH FUNCTIONAL SUBDIVISIONS FOR THE OSWEGOLAND PARK DISTRICT

### STAFF ORGANIZATIONAL CHART (Updated May 2024)



## APPROXIMATE NUMBER OF EMPLOYEES FOR THE OSWEGOLAND PARK DISTRICT

### EMPLOYEES

The Oswegoland Park District employs approximately fifty-four (54) full-time staff members and approximately two hundred seventy-one (271) part-time staff members over the course of a typical year.





## IDENTIFICATION & MEMBERSHIP OF THE BOARD FOR THE OSWEGOLAND PARK DISTRICT

### BOARD OF COMMISSIONERS

Oswegoland Park District Board Members are elected at large to six-year terms and serve without compensation. The Board meets monthly throughout the year on a schedule determined and posted annually and in accordance with the Open Meetings Act (5 ILCS 120/1). The Board operates in an advisory capacity relative to the operations of the Oswegoland Park District, exercises control over its policies and procedures, and to which the public body is required to report and be answerable for its operations.



**Dave Behrens**  
Park Board President  
Serving Since: 2015  
Term Expires: 2029  
[dbehrens@oswegolandpd.org](mailto:dbehrens@oswegolandpd.org)



**Bob Ijams**  
Park Board Vice President  
Serving Since: 2017  
Term Expires: 2025  
[bijams@oswegolandpd.org](mailto:bijams@oswegolandpd.org)



**Sandy Tartol**  
Park Board Commissioner  
Serving Since: 2014  
Term Expires: 2027  
[startol@oswegolandpd.org](mailto:startol@oswegolandpd.org)



**Dannielle Wilson**  
Park Board Commissioner  
Serving Since: 2021  
Term Expires: 2027  
[dwilson@oswegolandpd.org](mailto:dwilson@oswegolandpd.org)



**Holly Wiggins**  
Park Board Commissioner  
Serving Since: 2024  
Term Expires: 2025  
[hwiggins@oswegolandpd.org](mailto:hwiggins@oswegolandpd.org)

#### Executive Director

Thomas K. Betsinger  
630.554.4460  
[tbetsinger@oswegolandpd.org](mailto:tbetsinger@oswegolandpd.org)

#### ADMINISTRATIVE OFFICE

Boulder Point  
0 Boulder Hill Pass, Montgomery, IL 60538  
Phone: 630.554.1010  
Website: [www.oswegolandparkdistrict.org](http://www.oswegolandparkdistrict.org)

#### Executive Assistant/Board Secretary

Cindy Benson  
630.554.4461  
[cbenson@oswegolandpd.org](mailto:cbenson@oswegolandpd.org)

#### Director of Finance/Board Treasurer

Tina Ward  
630.554.4422  
[tward@oswegolandpd.org](mailto:tward@oswegolandpd.org)



## BOARD MEETINGS

Unless otherwise noted, all scheduled Board meetings are held on the third Thursday of each month at 5:30pm at Boulder Point (Room 102), Zero Boulder Hill Pass, Montgomery, IL. In accordance with the Open Meetings Act, an agenda will be posted on the District's website a minimum of 48 hours prior to each public meeting. Any changes in the meeting date, time, or location will be posted on the Oswegoland Park District website: [www.oswegolandparkdistrict.org](http://www.oswegolandparkdistrict.org).

The Board approved the Park Board Meeting Schedule for 2024 as follows:

January 18, 2024	3 <sup>rd</sup> Thursday	Boulder Point, 0 Boulder Hill Pass, Montgomery, IL
February 15, 2024	3 <sup>rd</sup> Thursday	Boulder Point, 0 Boulder Hill Pass, Montgomery, IL
March 21, 2024	3 <sup>rd</sup> Thursday	Boulder Point, 0 Boulder Hill Pass, Montgomery, IL
April 18, 2024	3 <sup>rd</sup> Thursday	Boulder Point, 0 Boulder Hill Pass, Montgomery, IL
May 16, 2024 *	3 <sup>rd</sup> Thursday	Boulder Point, 0 Boulder Hill Pass, Montgomery, IL
June 20, 2024	3 <sup>rd</sup> Thursday	Boulder Point, 0 Boulder Hill Pass, Montgomery, IL
July 18, 2024	3 <sup>rd</sup> Thursday	Boulder Point, 0 Boulder Hill Pass, Montgomery, IL
August 15, 2024	3 <sup>rd</sup> Thursday	Boulder Point, 0 Boulder Hill Pass, Montgomery, IL
September 19, 2024	3 <sup>rd</sup> Thursday	Boulder Point, 0 Boulder Hill Pass, Montgomery, IL
October 17, 2024	3 <sup>rd</sup> Thursday	Boulder Point, 0 Boulder Hill Pass, Montgomery, IL
November 21, 2024	3 <sup>rd</sup> Thursday	Boulder Point, 0 Boulder Hill Pass, Montgomery, IL
December 19, 2024	3 <sup>rd</sup> Thursday	Boulder Point, 0 Boulder Hill Pass, Montgomery, IL

\* Annual Meeting of the Oswegoland Park District Park Board of Commissioners

## BOARD COMMITTEES

Board members meet periodically as a Committee of the Whole to serve as the Finance, Personnel, Golf, Recreation, and Parks & Facilities Committees. Committee meetings are for discussing a particular need and/or purpose and are called, as necessary.

## OPEN MEETINGS ACT (OMA) OFFICERS

The Oswegoland Park District's appointed OMA Officers are:

Cindy Benson, Executive Assistant

Phone: 630.554.4461

Email: [cbenson@oswegolandpd.org](mailto:cbenson@oswegolandpd.org)

Thomas K. Betsinger, Executive Director

Phone: 630.554.4460

Email: [tbetsinger@oswegolandpd.org](mailto:tbetsinger@oswegolandpd.org)

## AMERICANS WITH DISABILITIES ACT (ADA) Accommodations

In compliance with the Americans with Disabilities Act, if you need assistance or special accommodations in order to participate in any public meeting, please contact the Oswegoland Park District's ADA Coordinator:

Colleen McCarty

Phone: 630.554.4426

Email: [cmccarty@oswegolandpd.org](mailto:cmccarty@oswegolandpd.org)



## FREEDOM OF INFORMATION ACT (FOIA) INFORMATION & METHODS FOR THE OSWEGOLAND PARK

### FREEDOM OF INFORMATION ACT

#### Requests for Public Records

Illinois State Statute 5 ILCS 140/1-140/11.5, known as the Freedom of Information Act (FOIA), provides for access to public records. All requests for records can be made in person, in writing, fax, and/or email to the District's FOIA Officers. The Oswegoland Park District will disclose public records as required by the Freedom of Information Act. The Park District can deny a request for records that are specifically exempt from coverage under the Act, including information that would constitute an unwarranted invasion of personal privacy or a compromise of security.

To review a record, a person must submit a request in writing via personal delivery, mail, or email. Requestors can use the Oswegoland Park District FOIA Request form available on its website, however any such separate form is not required.

When making a request, the requester should be specific and indicate:

- Name, address and daytime phone number or email of the person making the request
- Description of the record(s) or information being sought
- If the information being sought is for commercial purposes (for the sale, resale or solicitation, or advertisement for sales or services)
- How the requester would like the information to be provided to them (email, regular mail, or held for pickup up at the administrative office)

Please allow up to five (5) business days for a response.

The Park District provides access and/or copies, regarding commercial requests, within twenty-one (21) business days. It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose.

#### FOIA Officers

Cindy Benson, FOIA Officer  
Executive Assistant  
0 Boulder Hill Pass  
Montgomery, IL 60538  
Phone: 630.554.4461  
[cbenson@oswegolandpd.org](mailto:cbenson@oswegolandpd.org)

- or -

Thomas K. Betsinger, FOIA Officer  
Executive Director  
0 Boulder Hill Pass  
Montgomery, IL 60538  
Phone: 630.554.4460  
[tbetsinger@oswegolandpd.org](mailto:tbetsinger@oswegolandpd.org)

#### Fee Schedule

Fees are not charged for the first fifty (50) pages of standard black and white copies. After the first fifty (50) pages, the fee for black and white copies is \$0.15 per page unless the actual reproduction costs (for color or oversized copies, for example) are higher. A fee equal to the actual cost may be charged for such copies.

The Park District may provide records in an electronic format and must do so if available in such format if requested in that format. For more information regarding the FOIA process, you may visit the Illinois Attorney General website at <https://www.illinoisattorneygeneral.gov/open-and-honest-government/foia/>.





# Freedom of Information Act FOIA Request Form & Information

The Oswegoland Park District makes every effort to comply with the State of Illinois Public Freedom of Information Act (FOIA) that all persons are entitled to full and complete information regarding the affairs of government and official acts and policies of those who represent them as public officials and public employees consistent with the terms of this Act. FOIA requests may be submitted to the administration office in person, by mail, or email at the addresses below. Freedom of Information Request Forms are **optional** but may be obtained by calling 630.554.1010. may be downloaded from the District's website at [www.oswegolandparkdistrict.org](http://www.oswegolandparkdistrict.org) or obtained at the reception desk at Boulder Point, Civic Center, and South Point. Online you will find a **Municipal Directory** that provides a summary of the District's vision statement, purpose, and values; organizational chart; operating budget; number and location of all its separate offices; number of full and part-time employees; and identification of the District's Board members.

DATE REQUESTED \_\_\_\_\_ REQUEST SUBMITTED BY \_\_\_MAIL \_\_\_EMAIL \_\_\_IN PERSON

REQUESTOR'S NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_

PHONE NUMBER (\_\_\_\_) \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

IS THIS REQUEST FOR COMMERCIAL PURPOSES \_\_\_YES \_\_\_NO

**Information/Records Being Requested (Please be specific. Attach additional pages if necessary.)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REQUESTOR'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

HOW DO YOU WANT YOUR REQUESTED DOCUMENTS \_\_\_MAILED \_\_\_EMAILED \_\_\_OTHER: \_\_\_\_\_

**FOIA Requests are accepted in person, by mail or email  
(see the following FOIA contact information):**

**Copying Fees (No charge for first 50 pages)**

Administration Office: Boulder Point / Attn: FOIA Officer \$\_\_\_\_\_ \$0.15/page over 50 pages  
0 Boulder Hill Pass, Montgomery, IL 60538 \$\_\_\_\_\_ Additional fees for oversized  
Office Hours: 8:30am-7:00pm(Mon-Thu), color copies, electronic  
8:30am-4:30pm(Fri), 9:00am-Noon (Sat) reproduction (tapes/cds)  
Phone: 630.554.1010 \$\_\_\_\_\_ **Total Fees Due**

FOIA Officer & Email:

Cindy Benson, Executive Assistant to the Executive Director: [cbenson@oswegolandpd.org](mailto:cbenson@oswegolandpd.org)

**Signature of FOIA Officer Responding** \_\_\_\_\_

**FOR OFFICE USE ONLY**

Request Received By \_\_\_\_\_ Title \_\_\_\_\_

Date Request Received \_\_\_\_\_ Date Request Due \_\_\_\_\_ Commercial Request \_\_\_Yes \_\_\_No

Date Request Denied \_\_\_\_\_ Time Extension Requested \_\_\_Yes \_\_\_No Extension Due Date \_\_\_\_\_

Date Response Made \_\_\_\_\_ \_\_\_Mailed \_\_\_Emailed \_\_\_Other: \_\_\_\_\_