



Jr. Kid's Connection

@ OSWEGOLAND PARK DISTRICT

REGISTRATION INFORMATION



Payment Information

Billing & Payments

Jr. Kid's Connection is a monthly billing program. You will be billed at the beginning of the month for the actual days your child is registered within that month.

The first Jr. Kid's Connection payment is due on or before **August 1, 2024**. Subsequent payments are due on the first day of the month, September 2024 through May 2024. You may complete an Auto-Charge Authorization Form that allows the Park District to charge your payments on the due date to your credit card or you may complete an Electronic Funds Transfer (EFT) form that allows the Park District to withdraw payments from your checking account on the due date. These payment methods can protect you from the additional cost of late fees.

If you do not choose Auto-Charge or EFT, you are responsible for making your payment on the due date. Bills will not be mailed. If you have provided us with an email address, a reminder will be sent five days prior to the due date. We are unable to accept installment payments at your child's site. Payments are accepted at Park District offices, by mail, or by phone at 630.554.1010. Payments received after the due date will incur a \$25 late fee that will be charged to your account.

LATE PAYMENTS

If a payment is not made by the 1st of the month, a **\$25 late fee** will be added to your account. If you cannot make the payment on time, you can avoid the late fee by contacting the Park District's billing department at 630.554.4064 prior to the due date to make an alternate payment plan. If that plan is honored, you will not be charged the late fee. If a payment has not been received by the due date and you have not contacted the billing department, your child's participation may be disrupted. The third time your account is past due, automatic payments will be required to continue in the program.

Registration Fees

Non-refundable Registration Fee - due at time of registration

\$50 by May 31 | \$75 June 1 and after

If you withdraw from the Jr. Kids Connection program, there will be a re-registration fee of \$50 to return to the program.

To register, we need the following forms:

- A signed Jr. Kid's Connection registration form
- A signed Jr. Kid's Connection Payment Agreement
- A copy of your child's birth certificate & DHS form, per DCFS regulations

Jr. Kid's Connection

Brokaw Students

	Per Day	Hours
AM	\$39	6:30am-1:00pm
PM	\$49	9:30am-6:15pm
Full Day	\$60	6:30am-6:15pm
Preschool Only	\$33	9:30am-1:00pm

	Per Day	Hours
AM	\$32	6:30am-11:15am
PM	\$42	10:45am-6:15pm
AM & PM	\$48	6:30am-6:15pm <i>Attend before & after Brokaw school day</i>
Day Off School	\$60	6:30am-6:15pm

Absences & Credits

If your child will be absent and it is unplanned, please notify us by calling the Jr. Kids Connection site. Please notify the staff in advance of all planned absences. There are no credits issued for absences or vacations.

Location & Time

South Point 810 Preston Lane, Oswego

Phone: 630.551.0490

Program Hours

AM Extended Care

6:30am-6:15pm

6:30am-1:00pm

PM Extended Care

9:30am-6:15pm

Preschool Only

5 Days a Week (3's & 4's)

9:30am-1:00pm

Jr Summer Camp 5 Days a Week (3's & 4's) 6:30am-6:15pm

Participation Adjustment/Withdrawals

In order for Jr. Kid's Connection to best serve your family, we ask for consistency in your child(ren)'s schedule. We understand that this may look different for each family, but a schedule that is the same each week or alternating weekly is desired. If you have any questions, contact the registration coordinator at 630.554.4064 or chandlon@oswegolandpd.org

A minimum of two weeks notice is appreciated if your child is withdrawing from the program. If you must withdraw or make a program adjustment, visit our website at oswegolandparkdistrict.org and click on the **Request Schedule Change**. Please know that once payment is due, all requested changes will be effective the following month.

We understand that busy families have changing schedules. We will accommodate your first participation adjustment at no charge. Due to administrative costs, a \$15 charge will be assessed for each participation adjustment for the remainder of the year.

Extra Attendance Fees

While swapping days is not allowed, your child may attend up to 3 days each month that are not part of their regular enrollment. If more extra days are needed, a change in registration should be made.

Please complete the half-slip at the site. The extra attendance fee will be added to your account within 2 business days. Accounts set up on auto-charge may check the Auto Charge Authorization of the half-sheet for payment.

Winter & Spring Break Camps

Winter and Spring Break Camps are not included in the regular Jr. Kid's Connection schedule and must be registered for online. Payment is due at the time of registration. Adjustments to your schedule can be made until the final day of registration. We will be unable to issue refunds or make attendance adjustments once registration for Winter/Spring Break Camps end.

WINTER BREAK CAMP

\$60 per day

Jan 2, 3 & 6 2024

REGISTER: Dec 2-Dec 13, 2024

Adjustments can be made to registrations until Dec 13, 2024.

SPRING BREAK CAMP

\$60 per day

Mar 24-31 2025

REGISTER: Feb 24-Mar 10, 2025

Adjustments can be made to registrations until Mar 10, 2025.

NO CARE PROVIDED

Sep 2, Oct 14, Nov 5, Nov 27-29, Dec 23-Jan 1, Jan 20, Feb 17, Apr 18, Apr 21

Full Days Off School

The first day of Jr. Kid's Connection is August 14. The fee for a full day off of school is \$60. You will need to register online before the deadline date for your child to attend.

	Day Off School	Register By		Day Off School	Register By
2024	Sep 27	Sep 13	2025	Feb 14	Jan 31
	Oct 25	Oct 11		Feb 28	Feb 14
				Apr 7	Mar 24

No Brokaw Day - Registration Required

Aug 14, 15, 16
Oct 24

Dec 20
May 23

Financial Assistance

There is a limited scholarship fund available through the Oswegoland Park District Foundation. If you wish to apply, we can supply you with the appropriate paperwork. Completed application along with required documents can be emailed to chandlon@oswegolandpd.org.

Dependent Care Statements

Receipts can be accessed online at apm.activecommunities.com/oswegolandparks. If your child is enrolled in Jr. Kid's Connection, you will already have an account. Use your login and password to access this information. If you and your tax advisor decide you can use this deduction, the number is 36-6009398.

ePACT is a tool that allows the Kid's Connection program to collect important health and emergency information. It helps to make sure that the right data, is in the right hands at the right time. It is very important to keep your ePACT information current so staff is able to reach you when needed.

Receiving a Request for the first time

- The Oswegoland Park District will send you a request for each child participating in their program for this year or season.
- Click on Complete Request to get started and create an account.
- Add your name, choose a password, and accept our Terms of Use and now you're ready to go!
- Read the instructions carefully and click on "Getting Started."
- Answer questions on each step. Those with an * are required. Ensure all the steps have a check mark.
- We find when you're unable to complete your set up it is often because you have not uploaded a photo of your child.
- **Add Additional Documents**
- You can upload additional documents like custody orders or allergy information. Add your initials to each waiver (or agree by check box) and add your signature.
- Click on the "Share" button to complete the process.

ePACT Support: Have questions or feedback? Please contact help@epactnetwork.com or call 1-855- 773-7228 ext. 1 to speak with ePACT's Customer Success Team.

Severe Allergies

Children with severe allergies, such as allergies to bee stings, peanut products, dairy, etc., may be at risk of a serious allergic reaction while participating in a Park District program due to contact with, or ingestion of the allergen. The Oswegoland Park District cannot guarantee an allergen free environment, but with your cooperation we can create a safer environment and be better prepared to handle emergencies. The Park District will make reasonable, feasible, and practical accommodations to allow children with life-threatening allergies to participate in our programs. If your child has a life threatening allergy, we will need a completed allergy packet before your child can attend Kid's Connection. The following forms, uploaded to ePACT, and all medications must be on site before your child can attend Kid's Connection:

- Authorization to Administer Medication
- Authorization for Treatment of Children with Life Threatening Allergies
- Release & Waiver of Liability for Administering Emergency Treatment to Children with Life Threatening Allergies

If training of staff is required, seven days from the time of enrollment to the first day of attendance is required to allow Park District staff time to make accommodations.

Fox Valley Special Recreation Association (FVRSRA)

Children with Individual Education Plans (IEPS) or 504 Plans

The Oswegoland Park District believes in the right to an excellent recreational experience for all individuals from all background and ability levels. If your child has special medical, physical, psychological, and/or emotional needs, please call the Park District at 630.554.1010 to request inclusion services.

Lack of communication may adversely affect our ability to accommodate your child's needs. To provide the best customer service, we ask for at least two weeks' notice before the start of the program to coordinate modifications. Participation may be delayed for requests received after that time frame.

Inclusion Services for Individuals with Disabilities

The Oswegoland Park District works in collaboration with the Fox Valley Special Recreation Association (FVSRA) to make reasonable modifications in compliance with the Americans with Disabilities Act (ADA) for individuals with disabilities. Modifications are determined in cooperation with FVSRA and may include a combination of additional training for staff, program adaptations, the use of modified equipment, and, when necessary, additional staff support.

Timeline for Services

For new participants, FVSRA aims to complete an intake assessment within one week of receiving your request for inclusion services. Once an individual has a completed intake on file, the average time to determine and coordinate modification is two weeks. To provide the best customer service, we ask for at least two week's notice before the start of the program to arrange modifications. For more information on inclusion services, visit FVSRA's FAQ: fvsra.org/inclusionfaq

Contact Us

Jr. Kid's Connection

South Point

630.551.0490

Oswegoland Park District

South Point

810 Preston Lane, Oswego 60543

Civic Center

5 Ashlawn Avenue, Montgomery 60538

Prairie Point

313 E. Washington St., Oswego 60543

Boulder Point

0 Boulder Hill Pass, Montgomery 60538

Administrative Staff

Krista Casanovas, Recreation Supervisor, Early Childhood

630.554.4060

Joy Curbis, Recreation Manager, Early Childhood

630.554.4458

Cristin Handlon, Accounting Assistant - Registration and Billing

630.554.4064

Cori Veverka, Superintendent of Recreation

630.554.4433

oswegolandparkdistrict.org

